

Referred by:

# Washington County Antique Fair 2023 Exhibitor Contract

Bldg# / Space#

Select Show(s):  May (5), 6, 7  Aug (4), 5, 6

Business/Contact Information			Helpers' Names (4 per space)
Business Name:	Owner:	*NY Tax ID #:	
Address:			
City:	State:	Zip:	
Area Code / Phone:			
E-mail:			
Type of Merchandise:			

\*You may not sell here without an active tax certificate copy in our file. Go to... [https://www.tax.ny.gov/pubs\\_and\\_bulls/tg\\_bulletins/st/how\\_to\\_register\\_for\\_nys\\_sales\\_tax.htm](https://www.tax.ny.gov/pubs_and_bulls/tg_bulletins/st/how_to_register_for_nys_sales_tax.htm) for NY Tax Cert. Info. If your tax certificate is "in-process", send or email a copy to us when it arrives.

Choose your space:

- Same Space as Previous**, or: Choose one of the following:
- Indoor** = Exhibitor space dimensions are determined by the building's size and style
- Pole Barn** = Solid roof building w/ open. Tarps can be rented from the fairgrounds. Spaces measure 12' wide x 18'
- Outdoor** = (supply your own cover) Spaces average 30' wide with varying depths.

Choose one of the following:

- Antique Fair** = Antiques and OLD collectibles
- Crafts** = Handmade items and craft fair items
- Flea Market** = non-antiques and after-1960's collectibles

Vehicles must be parked in designated dealer parking areas during show hours. Dealers are **NOT** allowed to drive through the show while the customer gate is open. Dealers are expected to be open and ready for business during **all** public hours (Early-Buyer day not included). Dealers who arrive late or leave early will be at risk of losing their space for future shows. Please Initial Here: \_\_\_\_\_

Review the following pricing options and select the correct box:

- RENEWAL DISCOUNT - \$80** – This special rate is only effective when renewing for CONSECUTIVE SHOWS and paid in full within 30 days of previous show.
- STANDARD - \$90** – This is the standard rate for new exhibitors, and exhibitors renewing AFTER the 30-day renewal period has lapsed.
- PAY AT GATE - \$100** – This is the rate for exhibitors renting spaces at the gate, or exhibitors paying "**balance due**" upon arrival. (Balances must be paid in full before exhibitors can set up)

### SCHEDULE

- **Thursday before show** – Dealers are allowed to check in and setup **after 12 noon** only
- **Friday before show** – Dealer setup and "Early-Buyer" day 7am-4pm
- **Saturday** – Open to public 8am-5pm
- **Sunday** – Open to public 9am-4pm. Dealers allowed to remove material until 8pm.
- **Monday** – Gates will be reopened at 7:00 AM. Dealers must have material out of their space by noon.

Limitations:

- Confirmations are sent from Fairground Shows NY by US Mail after payment is received.
- Verbal, Internet or Telephone requests for spaces are recorded, but not processed until deposit or payment is received.
- Cancellation refunds made between 60 and 30 days before a show will be assessed a \$25 service fee. No refunds or credits issued for cancellations within 30 days before the show date, or "No-Shows"
- We do not accept credit cards or post-dated checks. Bounced checks will be assessed a **\$25** service fee.
- Sharing, or subdividing spaces is not allowed. Do not allow others to conduct business in your booth. Advise them to apply for a space nearby. Your fee covers advertising, insurance, security, help, and fairground rental.

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**LIABILITY AGREEMENT**

*Fairground Shows NY may be referred to as FSNY and Washington County Fairground Inc. may be referred to as WCF throughout this agreement;*

FSNY, WCF, the promoters, representatives, agents, employees, any members or guests of FSNY, WCF and/or the facility on which the activities are conducted are to be saved and held harmless from; any liability for injury, loss, sickness or damage that may be suffered by any exhibitor, vendor, their employees, agents, or property. Exhibitors and vendors should provide their own personal and business liability insurance and loss insurance coverage.

The undersigned further agrees to save and hold FSNY and WCF each as individuals, or their employees harmless from any claim or demand because of bodily injury or damage to property or sickness caused by or resulting from an negligent or willful act of the undersigned exhibitor, their representatives, agents, or employees related to the operation of the undersigned's business, display, or exhibit.

FSNY agrees to provide security 7PM to 6AM Friday and Saturday to patrol the facility. However, no responsibility shall be assumed by FSNY or WCF, their agents or associates, for goods situated within the fairground during advertised hours of the event, or for goods left upon the premises at any time the event is closed to the public. It shall be the sole responsibility of the undersigned exhibitor to protect his or her own exhibit including personal materials.

FSNY reserves the right to: revoke contracts, move or require removal of certain merchandise, reassign spaces, subdivide spaces, or even cancel an event, when in the opinion of FSNY management or WCF representatives such action would be in the best interest of the event's presentation. An exhibitor shall be entitled to a future show credit not to exceed the amount of a currently credited deposit as restitution for such revocation, removal, reassignment or cancellation action.

I understand that sub-leasing or sharing of exhibitor space with another seller is prohibited. **I agree to keep my assigned exhibit space open during advertised public hours until posted closing times.** I have carefully read, and agree to the rules and conditions in this and other materials regarding Fairground Shows NY and Washington County Fairground Inc. policies.

The undersigned, by affixing signature, agrees to abide by this contract, Liability Agreement, and all other relevant show material papers.

**Exhibitor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Make a copy for your records, return the signed original with your space fee or deposit to:**

Fairground Shows NY  
PO Box 528  
Delmar NY 12054

Phone: (518) 331-5004

Website: [www.fairgroundshows.com](http://www.fairgroundshows.com)

Email: [fairgroundshows@aol.com](mailto:fairgroundshows@aol.com)

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